



VELS SRINIVASA

COLLEGE OF ENGG. & TECH.

(Approved by the Government of Tamil Nadu & AICTE, New Delhi,
Accredited by NBA and Affiliated to Anna University, Chennai)

Old Mahabalipuram Road, Thalambur, Chennai - 603 103.

Phone : (91-44) 2743 5528 / 2743 5771 Fax : 2743 5769 E-mail: vsctet.mail@gmail.com

Administrative Office: Temple Towers III floor, New No 76, North Mada Street, Mylapore, Chennai-600004

Ph:- 044-24933009

APPLICATION FORM FOR M.C.A / M.B.A COURSES			AFFIX PHOTO (Passport Size)
Course / Branch : <input type="text"/>			
Year : 20 - 20	APPLICATION No. PG	REGISTRATION No.	

General Particulars (To be filled by the candidate)

1. Name of the Applicant (in block letters)			
2. Sex			
3. Permanent Address in detail with pin code for Correspondence (The College will not be responsible for the late or non-delivery of any communication due to change of address)			
	Village / Taluk / District		State
Phone with STD Code	Res.:	Office :	Cell :
4. a) Date of Birth b) Place of Birth	Age.....		
5. a) Nationality b) Religion c) Community	OC / BC / MBC / SC / ST		
6. Mother Tongue	For BC / MBC / SC and ST : Certificate from the revenue authorities should be enclosed		

7. Parent / Guardian					
a) Name					
b) Relationship to the applicant					
c) Occupation					
d) Annual Income					
e) Contact Phone Nos. (with STD code)		Res.			
		Off.	Cell :		
8. Local Guardian					
a) Name					
b) Relationship to the Applicant					
c) Address					
d) Contact Phone Nos. (with STD code)		Res.			
		Off.	Cell :		
9. Are you seeking admission under NRI Quota If yes, furnish the following particulars of your Parent		YES / NO			
Sponsorship Letter					
Relationship Certificate					
Employer Letter					
Embassy Letter					
Non Resident External (NRE) Bank account statement					
Evidence for the payment of development charges of US\$ 1000/-					
Copy of Valid Indian Passport of Sponsor					
Nativity Certificate of Sponsor					
10. Extra Curricular Activities a) Sports & Games b) N.C.C., N.S.S. c) Scout d) Others (Enclose photo copies of certificates of achievements in extracurricular activities)					
11. Are you Physically Handicapped (If yes, medical evidence to be enclosed)		YES / NO			
12. Details of Educational Qualifications :					
Class in which studied	Period of study	School / College	Regn. No.	Year of Passing	Percentage of Marks
X XII					
Degree.....		University:			

13. Marks obtained					
Subject	Month & Year of passing	Regn. No.	Marks obtained	Maximum Marks	Percentage of Marks
Total Marks					

14. Academic Accomplishments :

15. Do you require Hostel facility : YES / NO

16. DOCUMENTS TO BE ENCLOSED	Enclosed (Please tick)
Regular students	
i. 10th (or) equivalent mark sheet	<input type="checkbox"/>
ii. HSC (or) equivalent mark sheet	<input type="checkbox"/>
iii. Qualifying degree certificate	<input type="checkbox"/>
iv. Transfer certificate	<input type="checkbox"/>
v. Conduct certificate	<input type="checkbox"/>
vi. Community certificate	<input type="checkbox"/>
vii. Medical fitness certificate	<input type="checkbox"/>

<p>NRI Students (Strike out if not applicable)</p> <ul style="list-style-type: none"> i. Sponsorship letter with blood relationship certificate (in original)* ii. Sponsor's employer letter (in original) iii. Embassy certificate of sponsor (in original) iv. Relationship certificate (from Tahsildar / Revenue Officer - in original)@ v. Payment of Development Charges of US\$ 1 000 (DD alone acceptable) vi. Sponsor's NRI Bank Account No. (Attach photo copy for proof) vii. Nativity Certificate of the sponsor (in original) viii. Copy of valid passport of sponsor 	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
<ul style="list-style-type: none"> • Blood Relations means only father and mother @ If self employed, proof of self-employment to be given 	

JOINT DECLARATION BY THE APPLICANT AND PARENT / GUARDIAN

The information furnished above is true and correct. The Original certificates not attached with this application will be produced at the time of admission. In case any information found to be incorrect, we will not have any claim for admission. I submit that I will abide by the rules and regulations of the college.

Signature of the Applicant

Station :

Date:

Signature of Parent / Guardian

FOR OFFICE USE ONLY

i	Classification of Candidate	NRI / OC / BC / MBC / SC / ST	
ii.	Qualifying examination	Graduate	Post Graduate
		If others specify	
iii.	University		

ADMISSION STATUS

i.	Admission	Confirmed	Not- Confirmed
ii	Course	M.C.A	M.B.A

Checked by _____

For Vel's Srinivasa College of Engg. & Tech

Name _____

Principal Signature

JOINT DECLARATION BY THE PARENT / GUARDIAN AND THE CANDIDATE

To

**The Principal,
Vels Srinivasa College of Engineering & Technology, Thalambur, Chennai - 603 103.**

I hereby solemnly and sincerely affirm...

1. That the Statements made and information furnished in my son's / daughter's / ward's application as also in all the enclosures thereto submitted by him / her are true. Should it however be found that any information furnished therein is untrue in material particulars, I realize that I am liable to criminal prosecution and I also agree to the forfeiture of his / her seat in the Institution.
2. That my son / daughter / ward would confirm strictly to all rules and regulations in force now or which may be introduced in the Institution hereafter and that I realize that breach of discipline and rules on my son's / daughter's / ward's part would entail summarily forfeiture of his / her seat in the Institution.
3. That I am aware that if my son / daughter / ward does not put in a minimum percentage of attendance prescribed by the University during the year in theory, drawing and practical classes separately, my son / daughter / ward will not be sent for the University examinations.
4. That I am aware that the curriculum for the various courses is not rigid and that my son / daughter / ward will follow the syllabi for the various courses in force at the time of his / her admission and that any revision or modification made in the syllabi during the course of his / her study in the Institution will be binding on him / her.
5. That I am aware that if my son / daughter / ward does not get minimum of 50 percent of marks in the day to day valuation of his / her work and progress he / she will not be sent for the University examinations.
6. That incase of my son's / daughter's / ward's progress in studies is uniformly poor in the Institution his / her studies are liable to be terminated by issuing Transfer Certificate
7. That in case my son / daughter / ward becomes a scholarship holder or comes to enjoy educational concessions like half-fee, or full-fee etc. and does not show special progress, the scholarships or educational concessions are liable to be cancelled and that if my son's / daughter's / ward's conduct and character are not good these will be cancelled.
8. That my son / daughter / ward is aware that breach of discipline and rules or bad conduct in the N.C.C. or extra-curricular activities will also entail summarily forfeiture of seat in the Institution, in addition to such other proceedings that may be taken against him / her.
9. That I am aware that if my son / daughter / ward is admitted into the hostel he / she will strictly abide by the rules and regulations in force in the hostel and that any breach of discipline or rules or any unruly conduct or undesirable activities will be summarily dealt with by forfeiture of seat both in the hostel and in the Institution in addition to such other proceedings that may be taken against him / her.
10. I agree to pay all the fees that are due from time to time and I agree that my son / daughter / ward shall not be permitted to attend the classes unless the fees are paid in full within the stipulated date.

Place :

Date:

Signature of the Candidate

Signature of the Parent / Guardian